



City of Dallas

THE CITY OF DALLAS, TEXAS IS  
SEEKING AN ENERGETIC, INNOVATIVE  
**CHIEF BUILDING OFFICIAL**



**THE GOAL OF THE SUSTAINABLE DEVELOPMENT AND CONSTRUCTION DEPARTMENT IS “TO PROVIDE HIGH-QUALITY CUSTOMER SERVICE WHILE PROTECTING THE HEALTH, SAFETY AND WELFARE OF DALLAS RESIDENTS.”**

Dallas’ next Chief Building Official will provide leadership to the department’s Building Inspection Division, assuming a high profile and enormously responsible role within the team of managers and stakeholders working together to create and sustain the built environment of the city.

**THE CITY NEEDS A BUILDING OFFICIAL WHO CAN PRODUCTIVELY COLLABORATE WITH A DIVERSE AND ENERGETIC STAKEHOLDER COMMUNITY**

**O**perating under a Council-Manager form of government, the City of Dallas has a long history of stable professional management. The Chief Building Official is an Assistant Director level executive within the City structure, leading the Building Inspections Division and reporting to the Director of Sustainable Development and Construction. Other divisions in the Department in-

clude Strategic Planning, Current Planning, Real Estate and Engineering. The Building Inspections Division is charged with responsibility for residential and commercial plan review, permit issuance, inspection and development records management. Additionally, the Building Official provides staff support to the Building Inspection Advisory, Examining and Appeals Board, manages the city’s “Express Team” expedited plan review service, oversees green building initiatives and administers historic preservation and conservation ordinances. As a member of the City’s senior leadership team, the Building Official manages an annual budget of \$16 million and leads a staff of 165 employees while maintaining extensive involvement with the City Manager’s Office, City Council members, leaders of other development-related city departments, the development community, neighborhood associations and the public at large.

**DALLAS IS A TRUE WORLD CLASS CITY, OFFERING RESIDENTS A SUPERIOR QUALITY OF LIFE AND INVESTORS AN UNMATCHED BUSINESS CLIMATE**

**W**ith a population of more than 1.3 million, Dallas is the nation’s ninth largest city and has long been renowned as one of the best-managed municipalities in the world. Dallas is the business and financial hub of North Texas and the Brookings Institution has rated Dallas in the top tier of cities for economic performance over the course of the recession. City government is pro-development and municipal leaders have invested in building and maintaining the public infrastructure required to support current and expected growth. With employment improvement significantly outpacing national trends, the city’s economic outlook is bright and improving.

For more information on Dallas and its economy, see [www.dallas-ecodev.org](http://www.dallas-ecodev.org)

See [www.dallascityhall.com/development\\_services/index.html](http://www.dallascityhall.com/development_services/index.html)





## DALLAS' NEXT CHIEF BUILDING OFFICIAL WILL FACE AN EXCITING ARRAY OF PROFESSIONAL OPPORTUNITIES AND CHALLENGES

**T**he Director of Sustainable Development and Construction has an ambitious agenda for Building Inspections and aspires to move the division to a “best in the nation” level of performance. In support of that goal, the Chief Building Official will have the opportunity and the expectation to innovate and create. Investments in new technologies to support permitting and inspections are planned, the implementation of which will require re-thinking of business practices

and training of employees. Many of the Division’s staff are nearing retirement over the next several years, creating both the challenge of lost institutional knowledge and the opportunity to systematically plan for leadership succession. Additionally, the City’s development guides need updating and improvement and a continued focus on customer service is required. Finally, the Chief Building Official will be challenged to create a culture of employee empowerment and a bias towards active decision-making.

### EXPERIENCE + EDUCATION

**A**n ideal candidate will possess extensive experience in land development and construction, including a working knowledge of the International Code Council codes, emerging trends in construction technology and “green” / sustainable development practices. He/she should have 10 or more years of progressively responsible experience in building and zoning code administration, engineering or public works management, with at least five of those years at a supervisory level including the leadership of professional and technical staff. A bachelor’s degree in engineering, architecture, construction management, business or public administration or closely related field is required, while licensure as a Professional Engineer or Architect is preferred. Certification by the International Code Council as a Certified Building Official is highly desirable.

### KNOWLEDGE + ABILITIES

**B**eyond the basic qualifications listed above, the successful candidate will be a strategic thinker, a collaborative leader and an adroit manager of diverse relationships within both the organization and various stakeholder communities. He or she will also have a strong customer service ethic, a dedication to continuous performance improvement and experience in the application of information technology to improve business processes and results.

### COMPENSATION + BENEFITS

**S**tarting salary is open and negotiable to \$110,000, based upon qualifications and experience. The City provides a comprehensive fringe benefits package to its executive staff including a PPO health plan and health reimbursement options, group life insurance, optional dental, vision and pre-paid legal plans, available 401(k) and 457 deferred compensation programs, a defined benefit retirement program, nine paid holidays per year, paid sick and vacation leave and moving expense reimbursements.

## APPLICATION + SELECTION PROCESS

The Chief Building Official position is open until filled. Please respond with a cover letter expressing interest in the position, along with a professional resume and salary requirements, by **July 20, 2012** to:

David W. Eisenlohr  
The Azimuth Group, Inc.  
6611 Hillcrest Ave., Suite 441  
Dallas, Texas 75205  
214.987.3423

or via email to:

[deisenlohr@azimuthgrp.com](mailto:deisenlohr@azimuthgrp.com)

Following the application deadline, initial resume screening will be completed and the most qualified candidates will be scheduled for an interview. After interview completion, a short list of potential finalists will be asked to furnish professional references and to sign release forms authorizing background and credit checks. Candidates will be notified before reference and background checking commences. Finalists will be scheduled for on-site interviews at the City of Dallas in August 2012.

The City of Dallas is an Equal Opportunity Employer. Pursuant to Texas Open Records law, applications and resumes are subject to disclosure.



214.987.3423 P

214.987.0919 F

6611 HILLCREST AVE.

SUITE 441

DALLAS, TX 75205

[www.azimuthgrp.com](http://www.azimuthgrp.com)